

Vidarbha Youth Welfare Society's
INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH
Borgaon (Meghe), Wardha (M.S.)
Internal Quality Assurance Cell

Ref. No. EST/536/IQAC/2022-23/12

Date:-03/12/2022

MINUTES OF SECOND IQAC MEETING OF SESSION 2022-23

Second Meeting of the Internal Quality Assurance Cell was held on 3rd November 2022 at 2.00 p.m. in the seminar hall of the Institute. Dr. R.O. Ganjiwale, Principal chaired the meeting.

The following members were present in the meeting

1. Dr. R.O. Ganjiwale : Chairperson
2. Shri Yuvrajsingh Choudhari : Member
Secretary, VYWS, Amravati
3. Adv. Ashok Pawade : Member (Local Society)
4. Dr. S. A. Khan, Professor : Member
5. Dr. M. P. Puranik, Professor : Member
6. Dr. B. R. Gandhare, Associate Professor : Member
7. Mr. G. D. Dahikar, Assistant Professor : Member
8. Mr. S. P. Dewani, Assistant Professor : Member
9. Mr. N. K. Tapare, Computer Programmer : Member
10. President Alumni Association : Member
11. Mr. Farhan Pathan : Member (Industry)
12. Dr. D. J. Singhavi : Member Secretary

Dr. D.J. Singhavi, member secretary, IQAC welcomed the chairman and all the members of IQAC and with the permission of chair, the committee members discussed the following agenda.

1. To confirm the minutes of last meeting.
2. To confirm the action taken report.
3. To review activities allotted to different committees and activity incharges.

4. To review of teaching learning process.
5. To discuss about NAAC IIQA and SSR Submission.
6. To review research related activities.
7. To discuss on value added courses.
8. To discuss purchase of books, journals and chemicals
9. To discuss about library utilization.
10. Any other subject with the permission of chair.

1. To confirm the minutes of last meeting held on 01.07.2022

The committee unanimously accepted and approved the minutes of the IQAC meeting that took place on July 1, 2022.

2. To confirm the action taken report

On the agenda covered at the previous meeting, a detailed action taken report was discussed. The committee member expressed satisfaction on the actions taken on minutes of meeting.

3. To review activities allotted to different committees and activity incharges.

Discussion was held while reviewing the tasks assigned to the various committees and committee incharges. IQAC committee members reviewed the status of each activity as per the schedule given by IQAC

4. To review of teaching learning process.

Committee members discussed the status of shifting of online to offline teaching due to relaxation of Covid norms. They also discussed about CO-PO achievement levels and how to improve them. The chairman asked the faculty members regarding issues faced during teaching if any. IQAC members suggested to solve technical problems related to LCD in classrooms. Additionally, he advised faculty to make an effort to boost the performance of B. Pharm. Semester V and VII students, as this group performed poorly in the first sessional examination.

5. To discuss about NAAC IIQA and SSR Submission

The chairman instructed to submit IIQA in the second week of January following the conclusion of M. Pharm and B. Pharm first admission. He also reminded the NAAC

coordinator and the criteria-wise coordinator to examine the information required for SSR Submission.

6. To review research related activities.

Members of the committee reviewed the research activity. Faculty members were advised by the chairman to publish more articles in Scopus journals.

7. To discuss on value added courses.

The chairman informed that the university has approved one value-added course. He asked concerned faculty member to initiate the process for registration of students for the value added course.

8. To discuss purchase of books, journals and chemicals

Members of the committee suggested an order placement for the books, journals, and chemicals.

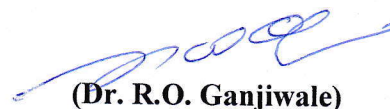
9. To discuss about library utilization.

The status of creating QR codes for the M. Pharm. thesis and project report in the library was discussed by the committee.

10. Any other subject with the permission of chair

Chairman informed them that the herbal garden's QR code needed to be updated.

Since there was no more discussions to be done. Member secretary proposed vote of thanks to the chair



(Dr. R.O. Ganjiwale)

Principal and Chairman IQAC

PRINCIPAL

**Institute of Pharmaceutical Education & Research
Borgaon (Meghe), Wardha.**

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Action taken report of the decision taken in the IQAC meeting held on 03.11.2022

Sr. No.	Agenda	Details of action taken
1	To confirm the minutes of last meeting held on 01.07.2022	The meeting's minutes, which took place on July 01, 2022, were approved.
2	To confirm the action taken report.	Action taken of the previous meeting was confirmed
3	To review activities allotted to different committees and activity incharges.	All scheduled activities were reviewed. The activities of every committee member have been completed.
4	To review of teaching learning process.	The LCD connection issue in class room has been resolved. Performance of B. Pharm. Sem V and VII students is improved
5	To discuss about NAAC IIQA and SSR Submission	In the second week of January, IIQA is sent in. All criteria are meticulously examined by the NAAC coordinator.
6	To review research related activities.	Academic staff members have begun to submit manuscripts to scopus publications.
7	To discuss on value added courses.	Basic procedures in experimental handling and care are taught as a value-added university approved certificate course. There were forty students enrolled in the course.
8.	To discuss purchase of books, journals and chemicals	A purchase order was placed for books, journals, and chemicals.
9.	To discuss about library utilization.	Updated M.Pharm thesis and project report list

		QR code.
10.	Any other subject with the permission of chair	Updated Herbal garden's QR code.



(Dr. D. J. Singhavi)
Member Secretary
IQAC